

**MONTHLY PROGRESS REPORT FOR APPRENTICE
SERVICE TECHNICIANS OF LOCAL UNION #421**

Name of Apprentice: _____

Due in JATC Office: Monthly: Fax - 704/721-0518 or email - jatc@ualocal421.org

Please give the Apprentice a numerical rating on the five items below:

Subject	Excellent 10	Good 9	Fair 8-7	Below Average 6-4	Poor 3-1
Ability to Learn					
Attitude Toward Work					
Ability to Work under Supervision					
Ability to Follow Instructions					
Safety Habits					

Monthly Regular Hours Worked _____ Overtime Hours _____

List Hours on Each Job Description Worked

Mechanical Service

- _____ Installation of piping - refrigeration and air conditioning
- _____ Equipment controls and start-up
- _____ Water and air balancing
- _____ Heating equipment, maintenance, and service
- _____ Cooling equipment, maintenance, and service
- _____ Control system services and troubleshooting
- _____ Pump maintenance and trouble shooting
- _____ Operation of, care and use of, and maintenance of tools of the trade
- _____ Rigging, safety, and emergency first aid

Comments: _____

 Journeyman's Signature/Date

 Foreman's Signature/Date

Company: _____

Location or Job: _____